

People's Kitchen is a volunteer-led organisation and much of our work would not be possible without the support of volunteers.

Today, volunteers play a crucial role, working with homeless people, providing essential administrative support or raising crucial funds.

If you would like to volunteer at The People's Kitchen, please fill in our application form. By completing the form below you will be agreeing to Guidelines set by The People's Kitchen.



Personal Details

Name

Address

Email address

Date of Birth

Telephone

Gender

Employment Status

Please tell us your current employment status

School pupil **Student** **Employed** **Unemployed** **Retired**

Emergency Contacts

Please give details of people we can contact in emergency

Name **Telephone**

Name **Telephone**

Referees

Please give details of two people who we may contact

Referee One

Name

Address

Telephone

.....

Referee Two

Name

Address

Telephone

Skills and Experience

Please tell us about your skill and experience

Why Volunteer?

Please tell us your reasons for volunteering

Jobs

Please indicate which area you would like to volunteer for

Van drivers	<input type="checkbox"/>	Street workers and forgiving friendships	<input type="checkbox"/>
Harvest Festival	<input type="checkbox"/>	Premises initiatives	<input type="checkbox"/>
Hygiene/cleaning	<input type="checkbox"/>	Shoe box appeal	<input type="checkbox"/>
Clothing	<input type="checkbox"/>	Administration	<input type="checkbox"/>
Food preparation	<input type="checkbox"/>	DIY repairs and maintenance	<input type="checkbox"/>
Serving food	<input type="checkbox"/>	Fundraising	<input type="checkbox"/>
Drop-in centre	<input type="checkbox"/>	Some of us 'buddy' individuals	<input type="checkbox"/>
Street distribution	<input type="checkbox"/>	Organising trips	<input type="checkbox"/>
Warehouse storage	<input type="checkbox"/>	Hairdressing	<input type="checkbox"/>
Guest speaking - at schools, churches and local groups	<input type="checkbox"/>	Running Christian Fellowship	<input type="checkbox"/>
Editor of the newsletter	<input type="checkbox"/>	Celebration of Christmas	<input type="checkbox"/>

I am available on

Monday Tuesday Wednesday Thursday Friday Saturday

I AGREE to abide by the Volunteer Guidelines as set out below

Signed

Volunteering Guidelines

Please carefully read through the following before applying:

1. The People's Kitchen is a Registered Charity (no. 103649), whose main aim is to provide friendship and food to the homeless and disadvantaged in and around the environs of Newcastle Upon Tyne.

2. All the helpers, including the directors and trustees, are entirely voluntary, and there is no provision in the constitution for reimbursements of expenditure connected with the regular volunteer commitment.

3. Every time the Alison Centre is open, there is at least one (usually two or three) 'Key Holder(s)' present. He/She is in charge of the evening and is responsible for the opening and locking up of the premises. As a volunteer, you will be allocated jobs by the Key Holder, whose decision is final.

4. There is a 'no drugs' no alcohol' rule at the Centre and this is strictly observed. Anyone arriving with alcohol is asked to hand it over for safe keeping until they leave. Anyone who is observed or even suspected of using drugs on the premises is to be immediately and automatically barred. The Key Holder is responsible for the above and your job is to report any breaches of this rule to him/her.

5. We also have a policy of not giving money or food parcels to any individual on request. If you are asked for either, please consult the Key Holder.

6. From time to time clothes are given out. There again, designated people are responsible for this. If you are asked for clothes, toiletries etc., please ask.

7. There are no favourites in the centre, so please try to treat each individual equally. Sometimes you may feel tempted to send a Birthday card to one of our clients: please don't, as in the past this has been misinterpreted as an invitation to more intimate relationships.

8. The times for volunteering are flexible to suit each individual's needs. However we strongly recommend that you only do one voluntary activity per week, preferably on the same day, so that you become part of a team.

9. On outside runs, no lifts should be given to clients.

10. We realise that sometimes you may feel that this particular role is not for you, and you may feel unhappy or uncomfortable, and decide to leave. All we ask is that you let us know your decision. Some of us have been volunteers for a number of years and actually enjoy the work. We hope that you will, in time, become 'one of the gang'.

Please return this volunteer form by post OR bring it along to your interview



The People's Kitchen Ltd, Alison Centre, 56 Bath Lane,
Newcastle Upon Tyne, NE4 5SQ

